



KENT COUNTY PLAYING FIELDS ASSOCIATION

88th ANNUAL REPORT AND ACCOUNTS

for the year ended 31st December 2014

Registered Charity 302907

Dear Sir/ Madam,

Notice is hereby given that the Eighty-Eighth Annual General Meeting of the Kent County Playing Fields Association will be held at Kent Scouts Activity Centre, Lower Grange Road, ME14 3DA on 24th June 2015, commencing at 7.30 pm. to which you are invited. A copy of the Annual Report is available from Cantium Lodge on request or can be viewed on our own website – www.kentpfa.org.uk.

A G E N D A

1. Welcome by the Chairman.
2. Apologies for absence.
3. To confirm the Minutes of the 87th Annual General Meeting.
4. To consider and approve the 88th Annual Report.
5. To consider and approve the Accounts and Balance Sheet for the year ended 31st December 2014.
6. To elect the Members to serve on the Management Committee:
 - a) President of the Management Committee (2 year term). Propose Robert Horner
 - b) Chairman of the Management Committee (2 year term). Propose Phil Harding
 - c) Vice President of the Management Committee (2 year term). Propose Helen Skellorn
 - d) Members of the Association (1 year term):
The current members are, Richard T.Maylam , Andy Griffith, Marcus Bell & Phil Harding.
Propose Cheng Wong , Steve Farr & John Knott.
7. To elect the members to serve on the Golf Committee.
The current members are Shirley Daniel, Ken Daniel, and Ann McGuirk
Propose Rai Janz, Cheng Wong & Elaine Coomber.
8. Appointment of Auditor.
9. To determine the rates of annual subscription.(Individual membership ratification)
10. Any other business for referral to the Management Committee.

Presentation of the Edwin Boorman Awards.

By Order of the Management Committee.

Paul Peacock
Secretary

26th May 2015

OBJECT OF THE ASSOCIATION

The Kent County Playing Fields Association is a registered charity and is affiliated to the National Playing Fields Association.

The Association is governed by the Rules, amended in April 2013.

The Object of the Association is to ensure that there are adequate facilities for recreation in every city, town and village in Kent and, to fulfil this Object, to encourage the provision, improvement, retention and use of playing fields, children's playgrounds and other recreational centres.

Supporting the Association

The Association has a strong membership that is committed to achieving its Object.

The extent to which the Association is able to assist with the achievement of its Object, however, is dependent upon the level of financial assistance it receives year-on-year.

If you would like to support the Association, Gift Aid and membership forms have been reproduced at the end of the Annual Report for completion and return to the office.

A complete list of Members may be obtained on application to The Secretary, Cantium Lodge, Terrace Road, Maidstone, Kent ME16 8HU. Telephone: 01622 753960.
E-mail: kcpfa@hotmail.co.uk

The Chairman's Report.

Although this Report covers the calendar year 2014, it is appropriate to begin by recording the unexpected and tragic death of one of our trustees, Malcolm Hawkes, on 3rd February 2015. Malcolm joined the Association as an Executive Committee Member and Trustee in 1987 and immediately made a positive input, with the result that in 1992 he received from the Duchess of Kent the Patron's Award for outstanding service to the Association. Thereafter, Malcolm's contribution to the Association was immense. Although he served as vice-chairman for a time, he shunned the limelight, but, behind the scenes, he worked incessantly for the benefit of the Society, undertaking the essential unglamorous tasks, as well as contributing generously to the finances of the Association and setting up the Ivy Hawkes Awards in memory of his late mother. He was also the ideal committee member, quietly making constructive suggestions, and always prepared courteously to challenge if he was not in accord with any proposal. The Association will be the poorer for his passing.

Reverting to the year under review, the Trustees were saddened in late July to receive a letter from Geoff Cooke in which he resigned as President of the Society as a result of ill health. Geoff is another who has given immense service to the Association for more than thirty years, for many of which he was a diligent Hon Treasurer. His contribution to the Association has been outstanding, and the Trustees are sorry that his ill health has deprived him of the opportunity to serve out his term as President in full.

In November, Tony Levick decided to resign as a Trustee and member of the Management Committee, although he will continue to serve the Association as a District Representative. Tony's service as a Trustee has been greatly appreciated by his colleagues on the Management Committee.

AGM 2014: This was held on Wednesday, 21st May 2014 in the homely premises of Gravesend Sailing Club, to whom we are indebted for allowing us the use of their waterside premises. The business of the meeting was transacted effectively, after which members present were able to enjoy the refreshments provided. Continuing with our policy of holding our AGM in the premises of Member organisations, the 2015 AGM will be held at the Kent Scouts Activity Centre, Lower Grange Farm, Grange Lane, Sandling, Maidstone, following an offer to host it made by the Scouts' representative at the 2014 AGM. Any member club, from any sport, who will be prepared to host an AGM for us in the future should contact the Association's Secretary. Our aim is to move round the County year by year to clubs from as many different sports as possible.

National CPFA Conference: In early June, the Chairman and Secretary represented the Association at the National Conference in Kenilworth. Both found it to be a useful day, with a number of stimulating presentations. That which caused the greatest impact came from our Secretary, Paul Peacock, who certainly stimulated, and, in some cases, shocked, delegates with his very positive thoughts on fund raising and investment of assets. Again, it became apparent that our Kent Association is far more active than many CPFAs, and regarded as progressive in its approach. In the evening, after dinner, our Chairman sought to entertain those present with some rambling recollections of past experiences in his sport of Rugby Union Football.

Cecil Leitch Five Club Competition: Unsurprisingly, Richard Young and his indefatigable Golf Committee delivered another very successful competition, with the Finals being held on a pleasant summer's day at Park Wood Golf Club on Wednesday, 12th June. In some cases, the concluding of early rounds was hampered by the monsoons of January and February, but nevertheless 82 finalists competed for the Men's and Ladies' trophies. In the men's competition, the winner was Neil Stevens of Hever Golf Club, with Hedley Sancto (Westgate & Birchington GC) and Karl Damascio (The Ridge GC) taking the 2nd and 3rd places. Andrew Ovenden (Littlestone Artisan GC) received the prize for Nearest the Pin, while the Longest Drive was won by David King (Knole Park GC). In the ladies competition, Pauline Weeks (High Elms GC) claimed the first prize, with the second and third places being occupied by Denise Sandry (Park Wood GC) and Annabel Fuller (Broome Park GC) respectively, while the award for Nearest the Pin went to Gail Gardiner (Boughton GC) and that for the Longest Drive was won by Nikki Brown (Sittingbourne GC). The Association wishes to acknowledge its gratitude to Park Wood Golf Club for allowing us to stage the

competition on its course, and to use its clubhouse throughout the day. Looking ahead, the finals of the 2015 Cecil Leitch Five Club Competition will be staged at Gillingham golf Club on 8th June 2015.

Junior Open Golf Competition: Following the disappointment of having to cancel the 2013 Competition as a result of heavy winds and rain having made the course at Gillingham unplayable, the decision was taken to bring this competition forward from October to mid-August, and arrangements were made for a competition to be staged at Canterbury Golf Club then. In the event, only 12 entries were received and the organisers decided that this number was insufficient to warrant the competition proceeding. This was a very disappointing outcome, and the Golf Sub-Committee will be considering the future of this competition.

Annual Council Meeting: After the disappointment of the cancellation of last year's meeting, it is gratifying to be able to report that a highly successful Annual Council Meeting was held at Maidstone Town Hall on Friday, 17th October 2014. After partaking of an excellent buffet lunch, the representatives of several local authorities and sports clubs were greeted in a witty speech by the Mayor of Maidstone, Councillor Richard Thick who launched the meeting in splendid fashion. The Mayor was followed by our principal guest speaker, Mr Jamie Clifford, CEO of Kent County Cricket Club. Jamie has been integral to the Club's redevelopment project at the Spitfire St Lawrence Ground, Canterbury, and has also masterminded the multi-million pound redevelopment of the Club's ground at Beckenham. In addition, he has found time to serve on the England & Wales Cricket Board's Audit and Risk Management Committee. He gave a fascinating vision for Kent cricket over the years ahead, and outlined the steps in place to encourage future success. His candid and open approach to questions convinced all in the room that the future of Kent cricket is in good hands. After our Secretary, Paul Peacock had given an update on the Association's affairs, the meeting heard from Mr Terry Housden of Fields in Trust who explained the new Centenary Fields project, which aims to secure recreational spaces in perpetuity to honour the memory of the millions who lost their lives in the First World War. Through this new programme, landowners across the UK will be encouraged to dedicate at least one recreational field as a Centenary Field. The result will be a tangible local legacy, to be valued by communities for generations to come, which commemorates a notable milestone in our history.

Kingsmead Field, Canterbury: One of the objects of the Association is to do its best to prevent the loss of playing fields. During the past three years, the residents of Northgate Ward in Canterbury have been opposing a proposal by Canterbury City Council to make Kingsmead Field available for housing development, and the Association has been supportive of their efforts. It is therefore pleasing to be able to report that the latest, and presumably final, draft of the City Council's Open Spaces Strategy 2015-2020 contains a clear commitment to the protection and enhancement of the majority of Kingsmead Field, which is very encouraging.

Out and About: As ever, our indefatigable secretary, Paul Peacock, has been out and about to represent, and, equally importantly, to publicise our Association. Venues in 2014 included the Eynsford Parish Council's Open Annual General Meeting, the Kent and Medway Funding Fair at the New Line Training Academy in Maidstone, and the Young Kent – Youth Funding Fair at Kent Invicta Chamber of Commerce Ashford. On each of these occasions, he took the opportunity to make the public more aware of the Association's activities and to provide local clubs and voluntary organisations the opportunity to make contact and to discuss future funding requirements.

Groundsman of the Year Award: The Association agreed to sponsor to the tune of £350 the Groundsman of the Year Award at the Kent & Sussex Courier and Sevenoaks Chronicle Sports Awards 2014 which took place at the K College in Tonbridge in January 2014. The award, which was presented by Helen Grant MP and Minister for Culture was shared by Dick Woodhams of Offham Cricket Club and Mike Wicks of Tonbridge Cricket Club, to whom sincere congratulations are offered.

Income

Donations: The Association is most grateful to all of those who have made donations to it during the course of 2014, and wishes to record its appreciation to Mr R. Corben (Cobtree Charity Trust), Valentine & Elizabeth Fleming (Stonewall Park Charitable Trust), Mr Mark Jury (Shaws Wood Residential Care Home), Bidborough Cricket Club, Countess Mountbatten of Burma Trust, Sir Charles Jessel, North Foreland Golf Club (Ladies), Kent County Ladies Golf Association, Kent County Golf Union, Hartley Country Club (Ladies Bowls Section), Mr P. Virgo, Mr Malcolm Hawkes, Mr K.C. Wong, Mr P. Peacock, Miss A.M. Backhouse, Mrs

Sara Dawn Bailey, Mr R.S Borner, Mr R.L.Steele, MP, S.W.L.Brice, Mr G.J.Cooke, Mr C.Dyer, Mr R.W.Edelsten, Nina Edgar, Mr B.Heyes, Mr I.Hutchinson, Mr R.Janz, Mr J.Knott, Mrs B.Kverndal, Mrs P.A.Lippiatt, Major Gen.R.W.L McAlister, Mr N.Miskin, Mr R.Moon, Mrs M.Nash, Mr P.Newman; Mr G.Dyke, Mrs V.Rees, Mrs I.Russell, Mrs H.Skellorn, Mrs C.Smith, Mr R.K.Steele, Mr C.Stevens, Mr R.T.Maylam, Frederic Bistro, Mr Greg Coles (Balreed), Mr Steve O'Rourke (SO Hairdressing) MHA MacIntyre Hudson Accountants, Mr R.Young, Sir Jonathan Benn, Mr D.Byford (Express Autos) Mr R.K.Todd, Mr A.Jolly, Whitstable & Seasalter Golf Club (Ladies section) J.E.Hoopell, , the late Mr Brian Swoffer, Mr & Mrs Peter Robinson, Mr Martin Forrest, Ms Jo Eldridge. Special mention should be made of the great effort made on behalf of the Association by Mr Harry Peacock, who completed at Bexhill his first ever triathlon and raised £335 which he generously donated to our cause. Both our donors and our members may rest assured that their donations will be used prudently and wisely in fulfilling the aims and objectives of this Association.

Membership

The membership of the Association as at 31st December 2014 was 556 made up as follows:

Life members:	23		
Benefactor members:	0		
Annual Members:			
Individuals:	36	Clubs:	340
Parish Councils	105	Schools	1
Corporate:	8		
Gift Aid:	43		

Grants, Loans and Awards:

Loans: these are available to assist with the purchase, layout and extension of playing fields and the provision, modernization and adaptation of children's playgrounds, clubhouses, sports halls and other recreational facilities. The maximum loan offered, over a five year period, is £25,000, or 80% of the cost of the project, whichever is the lesser amount. During the year to 31st December 2014, the Association did not receive any applications for a loan.

General Grants: grant aid is available to parish councils and voluntary organizations towards the cost of providing children's recreational facilities only. The maximum grant is £1,000, and will be payable upon completion and inspection of the project and the submission of receipted accounts. There are also grants available for the upkeep of artificial wickets: During the year to 31st December 2014, the following grants were made: £350 to Tilmanstone Ravens Cricket and Sports Club to assist with the purchase of a new access gate to improve security. £300 to Bearsted & Thurnham Bowls Club (Equipment). £350 to the Kent & Sussex Courier (Grounds Man of the Year). £300 to Kent Schools Golf Association to assist with costs related to travelling. A further grant of £1,000 to St.Margaret's Cricket Club (High Security Netting) was approved and awaits payment.

The Ernest Virgo Awards: These awards, established in memory of the late Ernest Virgo, a former President and great supporter of the Association, are open to young cricketers to assist with their training, coaching etc up to £300 in any one year. During the year to 31st December 2014 the following awards were made to: Toby Seal (14), of Cowdrey CC, £150. Llane Smith (15), of Tenterden CC, £200, Chelsey Rowson (12) of Dartford CC and Kent U.15, £200.

The Ivy Hawkes Memorial Fund: Awards from this Fund provide financial assistance for young sportsmen and women in Kent between the ages of 12 and 20. The maximum award is limited to £300 and is subject to various non-onerous conditions designed to enhance publicity for the Association as a result of the awards being made. During the year to 31st December 2014, awards were made to: Dan Castle (Swimming) £200 towards the cost of attending the Czech Republic International Championships, Hannah Wain (Swimming) £300 towards the cost of attending the Berlin International Open Meeting; Charlotte Wise (Cricket) £150 towards the cost of training, Benjamin Pond (Modern Pentathlon) £200 towards training costs, Matthew Day (Football) £200 towards travel costs, Tiegan Aitkin (Tennis) £200 towards training costs, Dani Chattenden (Modern Pentathlon) £200 towards training costs, and Shokokai Karate Club £300 towards costs of competing in 2014 World Championships in South Africa. In addition, awards were made

to: Nicole Amos (Golf) £300 towards training and travel costs, Bradley Pounds (Bowling) £100 towards travel and accommodation costs, Abbie Wyver (Rhythmic Gymnastics) £200 towards training and equipment costs, Andrey Brightwell (Modern Pentathlon) £300, Peter Buravystkiy (GB Trampoline Gymnastics Squad) £200 towards training costs at Lilleshall National Sports Centre, Dave & Luke Wooder (Go-Karting) £150 each to assist Dave to compete in the World Karting Finals in Valencia, and to help Luke, the current Junior Abkc Rotax British Champion in his age category, to continue his progress in 2015. Other awards were made to Georgina Kennedy (Squash) £200 towards training costs, Annabelle Richards (Cricket) £230 to assist with costs re U15's cricket tour to Malvern, Charlotte Tapsell, (Skiing) £200, towards training & travel costs, Amelia Henley, £200 (Squash) and Peter Buravystkiy, £125 once more to assist with the costs of representing GB at the 2014 World Age Championships in Daytona Beach Florida USA. It is pleasing to be able to record that a previous recipient of an Ivy Hawkes award, Georgina Kennedy (Squash) became the winner of the British Junior Championship at U.19, having previously won the title at lower age groups in 2010 and 2012.

The Stanley Blow and Olly Kverndal Awards: Established in memory of two former Chairmen of the Association, they provide grant aid of up to £300 for new projects being organized by clubs and organizations for the sporting benefit of young people aged between 10 and 16. Applications are considered in March/April of each year for presentation at the forthcoming AGM. At the 2014 AGM, eleven awards were made to: New House Basketball Club to provide a monthly tournament for players in the U.14, U.16 and U.18 age groups, Medway and Maidstone Athletics Club, to assist with the costs of staging open athletics meetings, Ashford Leisure Trust to introduce a new disability throws session for those aged 10 to 16 years, Westree Amateur Boxing Club to assist with the provision of new AIBA approved gloves, Maidstone YMCA to encourage young people to participate in a range of mini "have a go" sports sessions, Kent Scouts to assist with the provision of climbing equipment at Lower Grange Farm, Sandling, Kings Hill Cricket Club to support accredited training schemes for volunteers and Young Leaders to support the club in the delivery of cricket to youngsters, Kent Squash Rackets Association to assist with the provision of summer squash camps, and Bearsted and Thurnham Bowling Club to introduce bowling to children from local schools and youth organisations within the Maidstone area.

After ten years, the Management Committee has decided to close the Stanley Blow and Olly Kverndal Memorial Awards, and to replace them with a new fund, to be called the **Edwin Boorman Memorial Fund**, to be aimed at clubs and other voluntary organisations with fresh initiatives. The criteria are broadly similar to those of the closed fund, with beneficiaries generally being between the ages of 10 and 18 years.

The Trustees have paid due regard to the guidance on public benefit published by the Charity Commission when reviewing the aims and objectives of the Association and in planning future activities. The Trustees believe that the activities undertaken in the year for achieving the objectives of the Association have met the public benefit requirement.

The Year Ahead: On the National stage, 2014 was a year of ups and downs. In Association Football, the England XI disappointed in the World Cup Finals, and Andy Murray at Wimbledon fell well short of the title which he won so memorably the year before, but the Commonwealth Games in Glasgow were brilliantly staged, while the home nations were delighted with their medal hauls. There followed the exciting and successful defence by Team Europe of the Ryder Cup at Gleneagles. Looking ahead to 2015, as I write Rory McIlroy is being strongly tipped to win the Masters, after his successes last year in the Open and PGA Championships, and in a few months' time, the Australians will be back for another Ashes series. Then, come September, Rugby Union will hold centre stage for six weeks while Rugby World Cup is played out in England. Perhaps it is too much to expect a home victory but hope springs eternal!

Conclusion: It would be remiss of me to conclude this report without paying tribute to all those who enable the Association to provide the services for which it was established. The members of the Management Committee and of the Golf Committee give freely of their time and expertise, to excellent effect. Their efforts would not bear fruit without the energetic implementation of their policies and projects by our Secretary, Paul Peacock, who works so hard to raise the profile and effectiveness of the Association, and for whom nothing is too much trouble.

Robert Horner.

31st March 2015.

Patron: W.L.Cockcroft DL FRICS MCMI

OFFICERS:

President Vacant

Vice-President Helen Skellorn 12 Primrose Terrace, Shrubbery Road, Gravesend, Kent DA12 1JN

Chairman Robert W. Horner, Linden Lea, Greenhill Road, Otford, Sevenoaks, Kent TN14 5RR

Vice-Chairman Mr Richard Young, 1 Nunnery Fields, Canterbury, Kent CT1 3JN

Honorary Treasurer Vacant

Golf Committee Chairman Richard Young, 1 Nunnery Fields, Canterbury, Kent CT1 3JN

Custodial Trustees William Jack Lemay

Secretary Paul Peacock, Cantium Lodge, Terrace Road, Maidstone, Kent ME16 8HU. Telephone: 01622 753960

Registered Auditors MHA MacIntyre Hudson Cornwallis House, Pudding Lane, Maidstone, Kent ME14 1NH

Bankers National Westminster Bank plc, 3 High Street, Maidstone, Kent ME14 1XU

COMMITTEE AND COUNCIL MEMBERSHIP

The Management Committee (whose members serve as Trustees of the Association)

- Chairman: Robert.W. Horner

The Association's Officers: (as detailed on Pages 7/ 8 of this Annual Report)

Elected Members: A.Griffiths, M.S.Hawkes (until 3rd February 2015) A. Levick (until 19th November 2014) R T Maylam, M.Bell (until 4th April 2015) & P.Harding

The Council – Chairman Robert Horner, Vice-Chairman Richard Young, Treasurer-Vacant

Elected Members: J. D. Ellis, Kent County Bowling Association, 11 School Lane, Blean, Canterbury, Kent CT2 9JA
C.Boswell, President Kent Football Association, Invicta House Cobdown Park, Ditton Maidstone ME20 6DQ
R .Young, Kent County Golf Union, 1 Nunnery Fields, Canterbury, Kent CT1 3JN
A.Griffith, Community Cricket Manager West & Met. Kent, KCB Development Office, Old Dover Road, Canterbury CT1 3NZ
G.Stephenson Kent Lawn Tennis Association 42 Madeira Avenue, Bromley, Kent BR1 4AY

The Golf Committee - Chairman: Richard Young

Elected Members: K. Daniel, Mrs. S. Daniel, Mrs.A McGuirk, M.S.Hawkes, (until 3rd February 2015)
Ex-Officio Members: The Association's Officers

The Association's Officers, the Custodial Trustees, District Representatives and representatives of local authorities, whilst holding office.

DISTRICT REPRESENTATIVES

<i>Bexley</i>	Mr. A. Griffiths, 3 Middlesex Road, Maidstone Kent ME15 7PJ.
<i>Canterbury</i>	Mr. R. Young, 1 Nunnery Fields, Canterbury, Kent CT1 3JN.
<i>Dartford</i>	Mrs. J. Wood, 60 Ediva Road, Meopham, Kent DA13 0ND.
<i>Dover</i>	Mr. P. Harding, 6 Chestnut Road, Dover, Kent CT17 9PY.
<i>Gillingham</i>	Mr. K. C. Wong, 28 Watling Street, Gillingham, Kent ME7 2YH.
<i>Gravesham</i>	Mrs. Skellorn, 12 Primrose Terrace Shrubbery Road , Gravesend Kent DA12 1JN.
<i>Maidstone South</i>	Mr. A. Levick, 1 Rose Court, Vanity Lane, Linton, Maidstone, Kent ME17 4BP.
<i>Medway North</i>	Mr. M.S.Hawkes, Runsell Grange, Yelsted Lane, Boxley, Maidstone, Kent ME14 3EJ (until 3 rd February 2015).
<i>Medway South</i>	Mr. M.N.Bell, 68 Kingfisher Drive, Princes Park, Chatham, Kent ME5 7NY.
<i>Sevenoaks</i>	Mr. R. W. Horner, Linden Lea, Greenhill Road, Otford, Sevenoaks, Kent TN14 5RR
<i>Shepway North</i>	Mr. P. Sumpter, 20 Hasborough Road, Folkestone, Kent CT19 6BR
<i>Swale and Sheppey East and West</i>	Vacant
<i>Swale Central</i>	Mr. J.Thatcher, 3 Barler Place, Queenborough, Sittingbourne, Kent ME11 5BX
<i>Thanet</i>	Vacant

**Tonbridge and
Malling** Mr. Steve Farr, 14 Sheffield Road, Southborough, Tunbridge Wells Kent TN4
OPD

Tunbridge Wells Mr. P. French, 31 Bounds Oak Way, Southborough, Kent TN4 OTW

REPRESENTATIVES OF LOCAL AUTHORITIES

Kent County Council Cllr. Andrew Wickham Pevington Farm, Egerton Road, Pluckley Kent TN27 0PF

Ashford Cllr. William Howard, 54 Luddenham Close, Ashford, Kent TN23 5SD

Canterbury Cllr. P. Todd, 60 Sherwood Drive, Whitstable, Kent CT5 4PH

Dartford Cllr. P. Thurlow, 32 Cedar Drive, Sutton at Hone, Dartford, Kent DA4 9EN

Dover Cllr. Pauline Beresford, 5 Minnis Terrace, Crabble Avenue, Dover, Kent CT17 0JF

Gravesham Cllr. John Caller, 90 Cross Lane East, Gravesend, Kent DA12 5HB

Hythe & New Romney Cllr. A. F. Ryder, 21 Baldwin Road, Greatstone, New Romney TN28 85Y

Lydd Town Council Cllr. Barbara Walsh 60 The Derrings, Lydd, Romney Marsh Kent TN29 9BN

Maidstone Cllr. David Naghi, 19 Mote Avenue, Maidstone, Kent ME15 7SU.

Medway Cllr. Rupert Turpin, 30 Purbeck Road, Chatham, Kent ME4 6ED.

Sevenoaks Cllr. M. J. Fittock 41 Crescent Garden, Swanley Kent BR8 7HE

Shepway Cllr. Michael Lyons, Cragside, 67 Turnpike Hill, Hythe Kent CT21 4SE

Swale Vacant

Tonbridge & Malling Cllr. M. Heslop 37 Pembury Road, Tonbridge, Kent TN9 2JB

THE CECIL LEITCH FIVE CLUB GOLF COMPETITION - *Richard Young*

The result of our 2014 Competition, held at the splendid Park Wood Golf Club, was excellent and we had entries from 38 men's and 50 ladies' clubs throughout Kent totalling 2119 players taking part in the preliminary rounds. A really wonderful achievement, and very much appreciated by KCPFA. Our thanks to all at Park Wood for taking care of us and all competitors during finals day.



The competition results were:-

The Men's Cup & 1st Prize

Winner: Neil Stephens - Hever Castle G.C. (Handicap 23) with 44 points.
Runner up: Hedley Sancto Westgate & Birchington G.C. (Handicap 13) with 36 points.
Third: Karl Dimascio The Ridge G.C. (Handicap 23) with 35 points.
Longest Drive: Andrew Ovenden Littlestone Artisans GC on the 8th Hole
Nearest the Pin: David King Knole Park G.C. on the 15th Hole.

The Ladies' Cup & 1st Prize

Winner: Pauline Weeks – High Elms G.C. (Handicap 24) with 35 points.
Runner up: Denise Sandrey Park Wood G.C.(Handicap 20) with 34 points.
Third: Annabel Fuller Broome Park G.C .(Handicap 20) with 34 points
Nearest the Pin: Gail Gardiner Boughton G.C. on the 15th hole.
Longest Drive: Nikki Brown Sittingbourne G.C. on the 8th hole.

The final in 2015, will be held at Gillingham Golf Club on Monday 8th June and we look forward to another successful and pleasant day.

FINANCIAL ASSISTANCE - 2014

£

Grants Paid:

Tilmanstone Ravens Cricket Club (metal security gates)	350
Bearsted & Thurnham Bowls Club (Equipment)	300
Kent & Sussex Courier (Grounds Man of Year)	350
Kent Schools Golf Association (Donation)	300
	<u>1,300</u>

Grants Offered and Awaiting Payment:

St. Margaret's Cricket Club (New security nets)	1,000
	<u>1,000</u>

Grants Paid from Stanley Blow & Ole Kverndal Memorial Fund:

Maidstone & Medway Athletic Club	100
Westree Amateur Boxing Club	100
Maidstone YMCA	100
Ashford Leisure Trust	100
Kent Squash Association	300
Kent Scouts	100
Kings Hill Cricket Club	100
New House Basketball Club	100
Bearsted & Thurnham Bowling Club	100
	<u>1,100</u>

Grants Paid from the Ivy Hawkes Memorial Fund:

Dan Seagrove Castle (Swimming)	200
Hannah Wain (Swimming)	300
Charlotte Wise (Cricket)	150
Benjamin Pond (Pentathlon)	200
Matthew Day (Football)	200
Kimura Shukokai Karate	300
Tiegan Aitkin (Tennis)	200
Dani Chattenden (Pentathlon)	200
Nicole Amos (Golf)	300

Grants Paid from the Ivy Hawkes Memorial Fund: Continued

Bradley Pound (Bowls)	100
Abbie Wyver (Gymnastics)	200
Andrey Brightwell (Pentathlon)	300
Peter Buravytski (Gymnastics)	200
Georgina Kennedy (Squash)	200
Amelia Henley (Squash)	200
Charlotte Tapsell (Skiing)	200
Annabelle Richards (Cricket)	230
Luke Wooder (Go Karts)	150
Dave Wooder (Go Karts)	150
Peter Buravytski (Gymnastics)	125
	4,105

Grants Paid from the Ernest Virgo Memorial Fund:

Toby Seal - Cowdrey Cricket Club	150
Leanne Smith - Tenterden Cricket Club	200
Chelsey Rowson – Dartford Cricket Club)	200
	550

**STATEMENT OF THE MANAGEMENT COMMITTEE’S RESPONSIBILITIES
FOR THE YEAR ENDED 31 DECEMBER 2014**

The Management Committee are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Management Committee are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Management Committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT AUDITORS' REPORT TO THE MANAGEMENT COMMITTEE OF KENT COUNTY PLAYING FIELDS ASSOCIATION

We have audited the financial statements of Kent County Playing Fields Association for the year ended 31 December 2014 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008)(United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the Charity's Management Committee, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's Management Committee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and its Management Committee as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Management Committee and Auditors

As explained more fully in the Management Committee's Responsibilities Statement, the Management Committee are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditors under section 145 of the Charities Act 2011 and report to you in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Management Committee; and the overall presentation of the financial statements. In addition, we read all the financial and non financial information in the Management Committee's Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2014 and its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Management Committee's Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

MHA MacIntyre Hudson

Chartered Accountants
Statutory Auditors
Cornwallis House,
Pudding Lane,
Maidstone, Kent ME14 1NH

Date: 21st May 2015

MHA MacIntyre Hudson are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31 DECEMBER 2014

	Unrestricted funds £	Restricted funds £	2014 £	13 months 2013 £
INCOMING RESOURCES				
Annual subscriptions	8,527	-	8,527	8,505
Income tax recoverable on covenanted subscriptions	151	-	151	101
Sale of goods	20	-	20	10
Five Club Golf Competition	7,570	-	7,570	7,092
Junior Competition	30	-	30	15
Donations, collecting boxes etc	5,864	-	5,864	5,849
Loan administration charges recovered	15	-	15	15
Interest on loans	3,100	-	3,100	2,955
Interest on investments	5,179	-	5,179	4,874
Interest on bank deposit account	15	-	15	14
Interest on Charities deposit fund	9	-	9	10
TOTAL INCOMING RESOURCES	30,480	-	30,480	29,440
RESOURCES EXPENDED				
Grants	7,055	-	7,055	8,455
Administrative Secretary's Salary	21,726	-	21,726	22,206
Conference Expenditure	320	-	320	263
Rates, heating and insurance	1,600	-	1,600	1,886
Postage, telephone and travelling	1,560	-	1,560	2,041
Stationary and office expenses	823	-	823	906
Advertising	-	-	-	1,080
Cleaning and maintenance of premises	184	-	184	90
Audit fees	1,380	-	1,380	1,260
Sundries	485	-	485	521
Depreciation	105	-	105	96
Employment allowance	(1,609)	-	(1,609)	-
Loss on disposal of fixed assets	144	-	144	-
TOTAL RESOURCES EXPENDED	33,773	-	33,773	38,804
Net outgoing resources	(3,293)	-	(3,293)	(9,364)
Unrealised gains and losses on revaluations of fixed assets and investments	7,469	-	7,469	57,587
Net movement in funds	4,176	-	4,176	48,223
TOTAL FUNDS AT 1 JANUARY 2014	255,631	-	255,631	207,408
TOTAL FUNDS AT 31 DECEMBER 2014	259,807	-	259,807	255,631

The notes on pages 16 to 21 form part of these financial statements.

BALANCE SHEET – AS AT 31 DECEMBER 2014

			2014		2013
	Note	£	£	£	£
Fixed assets					
Tangible assets	4		54,344		54,243
Loans	5		50,035		77,130
			104,379		131,373
Current assets					
Debtors	6	451		370	
Investments	7	120,946		73,477	
Cash at bank and in hand		35,669		51,928	
		157,066		125,775	
Creditors: amounts falling due within one year	8	(1,638)		(1,517)	
Net current assets			155,428		124,258
Net assets			259,807		255,631
Charity funds					
Unrestricted funds	11		259,807		255,631
Total funds			259,807		255,631

The financial statements were approved by the management committee on 15th April 2015 and signed on their behalf, by:

R W Horner
Chairman

H Skellorn
Vice President

The notes on pages 16 to 21 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2014**

1. ACCOUNTING POLICIES

1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared under the historical cost convention, with the exception of freehold land and buildings and investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005 and the Charities Act 2011.

1.2 FUND ACCOUNTING

Funds are all unrestricted funds. General funds are unrestricted funds which are available for use at the discretion of the Management Committee in furtherance of the general objectives of the charity and which have not been designated for other purposes. The Property Revaluation Reserve represents the increase in the value of the land and buildings from its original cost.

Designated funds comprise unrestricted funds that have been set aside by the Management Committee for particular purposes. There were four designated funds in the year as follows. The Virgo Awards Appeal was set up to assist young cricketers with their sport. The Stanley Blow and Ole Kverndal Awards Appeal was set up to assist clubs and organisations with new initiatives, training and coaching of youngsters in their particular sporting field. The Ivy Hawkes Awards Appeal was set up to assist young sports men and women. The Edwin Boorman Fund was set up during the year and will target new initiatives that encourage sport and leisure participation for clubs in Kent with youngsters between the ages of ten and eighteen years. This replaces the Stanley Blow and Ole Kverndal Awards Fund where the original sums raised have long been spent. Transfers are made to the designated funds when necessary as agreed by the Trustees.

1.3 INCOMING RESOURCES

Incoming resources are accounted for gross when receivable except as stated below.

Donations, subscriptions and similar income are accounted for on a receipts basis. Life membership subscriptions are recognised in the year of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at time of the donation.

Certain types of incoming resources are shown in the Statement of Financial Activities net of expenditure as follows:

With the exception of the Five Club golf competition and the junior competition, all income and expenditure is shown gross.

For this year 15% of the Administrative Secretary's salary has been apportioned to the Five Club golf competition to reflect the amount of time spent.

The gross income for the Five Club golf competition was £12,865 (2013 £12,885) and the gross expenditure was £5,295 (2013 £5,793).

The gross income for the junior competition was £105 (2013 £405) and the gross expenditure was £75 (2013 £390).

1. ACCOUNTING POLICIES (continued)

1.4 RESOURCES EXPENDED

Expenditure is recognised in the period in which it is incurred unless stated otherwise.

Grants payable are disclosed in the accounts when paid rather than when approved.

1.5 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is not provided on the freehold property. In the opinion of the Trustees, the depreciation charge and the accumulated depreciation are not material as the estimated residual value of the asset is not materially different from the carrying amount of the asset. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Fixtures and fittings	-	15% reducing balance basis
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1.6 INVESTMENTS

Investments are stated at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year. Investment income is included in the accounts on a receivable basis.

1.7 STOCKS

Stocks represent items purchased for resale and are valued at the lower of cost and net realisable value.

2. NET RESOURCES EXPENDED

This is stated after charging:

	Year ended 31 December 2014 £	13 months 31 December 2013 £
Depreciation of tangible fixed assets:		
- owned by the charity	105	96

During the year, no Trustee received any remuneration or expenses (2013 - £ nil).

3. COMMITMENTS

	Total 2014	Total 2013
At 31 December 2014 the charity had commitments as follows:		
Commitments for grants from non-designated funds		
Within one year	<u>1,000</u>	<u>1,500</u>

There were no commitments for loans approved for which provision has not been made in these accounts (2013 £ nil).

4. TANGIBLE FIXED ASSETS

	Land and buildings	Fixtures and fittings	Total
	£	£	£
Net book values at 1 January 2014	53,750	493	54,243
Additions	-	350	350
Disposals	-	(144)	(144)
Depreciation charge for the year	-	(105)	(105)
Net book values at 31 December 2014	<u>53,750</u>	<u>594</u>	<u>54,344</u>

The land and buildings were revalued during November 2013 by Bishop Whitehead, Chartered Surveyors.

5. LOANS

	Loans £
At 1 January 2014	77,130
Repayments	(27,095)
At 31 December 2014	<u>50,035</u>

6. DEBTORS

	2014	2013
	£	£
Other debtors	<u>451</u>	<u>370</u>

7. INVESTMENTS

	2014	2013
	£	£
Market value brought forward	73,477	96,562
Additions in the year	40,000	597
Disposal proceeds in the year	-	(35,602)
Gains on the revaluation and disposal of investments	7,469	11,920
	<u>120,946</u>	<u>73,477</u>
Total	<u>120,946</u>	<u>73,477</u>

The historical cost of the listed investments at 31 December 2014 was £112,000 (2013 £72,000).

The above investments are 1,943.31, 19,948.93 and 63,338.54 shares in 3 COIF Charities Investment Funds

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Accruals and deferred income	<u>1,638</u>	<u>1,517</u>

9. CONTINGENT ASSET

It is likely that a legacy of £3,000 will be received by the charity in the year to 31 December 2015 subject to probate and the realisation of assets.

10. EMPLOYEE REMUNERATION

	2014	2013
	£	£
Administrative Secretary Gross Pay	23,417	23,958
National Insurance Contributions	<u>2,142</u>	<u>2,166</u>
Total	<u>25,559</u>	<u>26,124</u>

	2014	2013
	£	£
Allocated to Five Club Competition	3,833	3,918
Included in Administrative Expenses	<u>21,726</u>	<u>22,206</u>
Total	<u>25,559</u>	<u>26,124</u>

11. STATEMENT OF FUNDS

	Brought Forward	Incoming Resources	Resources Expended	Transfers in/out	Gains/ (Losses)	Carried Forward
	£	£	£	£	£	£
DESIGNATED FUNDS						
Virgo Awards	3,847	-	(550)	1,115	-	4,412
Stanley Blow & Ole						
Kverndal Awards	1	-	(1,100)	1,099	-	-
Ivy Hawkes Awards	6	2,801	(4,105)	1,298	-	-
Edwin Boorman						
Memorial Fund	-	-	-	2,000	-	2,000
	<u>3,854</u>	<u>2,801</u>	<u>(5,755)</u>	<u>5,512</u>	<u>-</u>	<u>6,412</u>

GENERAL FUNDS

Accumulated income	206,110	27,679	(28,018)	(5,512)	7,469	207,728
Property Revaluation						
Reserve	<u>45,667</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,667</u>
	<u>251,777</u>	<u>27,679</u>	<u>(28,018)</u>	<u>(5,512)</u>	<u>7,469</u>	<u>253,395</u>
Total Unrestricted funds	<u>255,631</u>	<u>30,480</u>	<u>(33,773)</u>	<u>-</u>	<u>7,469</u>	<u>259,807</u>
Total of funds	<u>255,631</u>	<u>30,480</u>	<u>(33,773)</u>	<u>-</u>	<u>7,469</u>	<u>259,807</u>

SUMMARY OF FUNDS

	Brought Forward	Incoming Resources	Resources Expended	Transfers in/out	Gains/ (Losses)	Carried Forward
	£	£	£	£	£	£
Designated funds	3,854	2,801	(5,755)	5,512	-	6,412
General funds	<u>251,777</u>	<u>27,679</u>	<u>(28,018)</u>	<u>(5,512)</u>	<u>7,469</u>	<u>253,395</u>
	<u>255,631</u>	<u>30,480</u>	<u>(33,773)</u>	<u>-</u>	<u>7,469</u>	<u>259,807</u>

The revaluation reserve is represented by part of the tangible fixed assets, the designated funds are represented by part of the cash at bank and the non-designated funds are represented by all the other assets and liabilities of the association.

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2014 £	2013 £
Fixed assets	104,379	-	104,379	131,373
Net current assets	<u>155,428</u>	<u>-</u>	<u>155,428</u>	<u>124,258</u>
Total	<u>259,807</u>	<u>-</u>	<u>259,807</u>	<u>255,631</u>

SUMMARY OF ACCOUNTS FOR THE PAST FIVE YEARS (2010 TO 2014 INCLUSIVE)

Details	Year					
	2010	2011	2012	2013	2014	
	£	£	£	£	£	
Income (other than investment income)	16,485	16,771	19,946	21,587	22,177	
Expenses - administration	24,829	24,063	25,497	30,349	26,718	
Surplus (Deficit)	(18,020)	(16,084)	(6,008)	48,223	4,176	
Capital Account - General fund	229,500	213,416	207,408	255,631	259,807	
Loans outstanding at previous year end	37,900	113,600	94,200	83,425	77,130	
Loans advanced during the year	88,000	8,500	31,600	18,000	nil	
Loans repaid during the year	12,300	27,900	42,375	24,295	27,095	
Grants made during the year	15,027	10,973	14,273	8,455	7,055	
Membership	370	415	512	558	556	

NB. Please note that the period 2013 was a 13 month period, rather than a year, due to the change of the end of the financial year from 31 November to 31 December.

GIFT AID DECLARATION

Name of Charity: KENT COUNTY PLAYING FIELDS ASSOCIATION, Cantium Lodge,
Terrace Road, Maidstone, Kent ME16 8HU. Telephone: 01622 753960.
E-mail: kcpfa@hotmail.co.uk

Details of Donor:

Title Forenames.....Surname

Address

.....

.....Post Code

I would like the Charity to treat, as a Gift Aid Donation, the following:

- the enclosed donation of £
- the donation of £ which I made on/...../.....
- all donations I make from the date of this declaration until I notify you otherwise
(delete as appropriate)

Signature

Date

EXPLANATORY NOTES:

1. You may cancel this declaration at any time by notifying the Charity.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the Charity reclaims on your donations in the tax year (currently 25p for each £1 you give).
3. If in the future your circumstances change, and you no longer pay tax on your income and/or capital gains tax equal to the tax that the Charity reclaims, you may cancel your declaration (see Note 1).
4. If you pay tax at the higher rate, you may claim further tax relief on your Self Assessment tax return
5. If you are unsure whether your donations qualify for Gift Aid tax relief, please contact the Charity, or ask your local tax office for leaflet IR133 Gift Aid.
6. Please notify the Charity if you change your name or address.

DONATIONS UNDER THE NEW GIFT AID REGULATIONS

The Gift Aid Scheme has replaced the existing scheme under which monies were donated under a Deed of Covenant. Existing Deeds of Covenant will continue until their expiry date but will be dealt with, for those purposes, in the same way as donations under the new scheme. When Deeds of Covenant expire, donors will be invited to make donations in accordance with the Declaration Form above.

You will see that you have various options on the form and you may select which option suits your particular circumstances.

There is no minimum or maximum limit to the amount that you may give. All that is required is that you must have paid an amount of tax, either income or capital gains, at least equal to the tax deducted from your donations. This will allow donors to claim higher rate tax relief from donations against either income tax or capital gains tax.

You may even submit a Gift Aid declaration by telephone or via the Internet without having to complete and sign a paper declaration. You merely have to provide the information contained on the form opposite and the Association will send you a written record of the declaration that you have made.

You are entitled to cancel a declaration at any time. In the case of an oral declaration, if you cancel the declaration within 30 days of the written record being sent to you, the cancellation will be retrospective so that it will be as if the declaration had never been made.

In addition to any donation made under the Gift Aid Scheme, individuals and companies will be able to obtain tax relief for gifts of listed shares and securities made to the Association when calculating their income or profits for tax purposes.

PAYROLL GIVING

Under the Payroll Giving Scheme, employees are able to authorise their employers to deduct charitable donations from their pay before calculating Pay As You Earn tax. In this way, the employee automatically obtains tax relief at his or her top rate of tax.

If you have queries about making donations to the Association, please speak to the Secretary at Cantium Lodge. If he is unable to solve your problem immediately, he will take the details and one of the Association's Officers will contact you when we have ascertained the answer from the appropriate authority.

**KENT COUNTY PLAYING FIELDS ASSOCIATION
MEMBERSHIP APPLICATION FORM**

To: The Hon Treasurer, Kent County Playing Fields Association, Cantium Lodge, Terrace Road,
Maidstone, Kent ME16 8HU

To support the Playing Fields Movement, I have pleasure in enclosing a Subscription/ Benefactor
Membership fee of £.....

Name.....

Address.....

.....

RATES OF MINIMUM SUBSCRIPTION:

Annual: £

Individual 10

Sports Clubs and similar organisations 25

Borough and District Councils 52

Parish Councils -

Council Tax Base precept £1,000 to £2,000 10

Council tax base precept over £2,000 20

Benefactor Member:

Once only payment 1,000

Corporate Membership (per annum):

Commercial and industrial firms 75

BANKER'S ORDER

To Bank plc Sort Code

Address

.....

Please pay now to the account of the Kent County Playing Fields Association (Registered Charity 302907) at National Westminster Bank plc, 3 High Street, Maidstone, Kent ME14 1XU, (sort code 60-60-08, Account number 00039616), my/our subscription of £ and continue to pay this amount without further application on 1st January each year until further notice.

Signature.....Account No.....

Address.....

Date.....