



**KENT COUNTY
PLAYING FIELDS
ASSOCIATION**

**87th ANNUAL REPORT
AND ACCOUNTS**

for the thirteen months ended 31st December
2013

Registered Charity 302907

Dear Sir/ Madam,

Notice is hereby given that the Eighty-Seventh Annual General Meeting of the Kent County Playing Fields Association will be held at Gravesend Sailing Club, Gordon Promenade East, DA12 2RN on Wednesday 21st May 2014, commencing at 7.30 pm. to which you are invited. A copy of the Annual Report is available from Cantium Lodge on request or can be viewed on our own website – www.kentpfa.org.uk.

A G E N D A

1. Welcome by the Chairman.
2. Apologies for absence.
3. To confirm the Minutes of the 86th Annual General Meeting.
4. To consider and approve the 87th Annual Report.
5. To consider and approve the Accounts and Balance Sheet for the thirteen months ended 31st December 2013.
6. To elect the Members to serve on the Management Committee:
 - a) President of the Management Committee (2 year term).
 - b) Vice Chairman of the Management Committee (2 year term).
 - c) Members of the Association (1 year term):

The current members are, Anthony Levick ,Richard T. Maylam ,Malcolm.Hawkes, Andy Griffith
Marcus Bell & Phil Harding.
7. To elect the members to serve on the Golf Committee.

The current members are Shirley Daniel, Ken Daniel, Ann McGuirk and Malcolm Hawkes
8. Appointment of Auditor.
9. To determine the rates of annual subscription.
10. Any other business for referral to the Management Committee.

Presentation of the Stanley Blow & Ole Kverndal Awards.

By Order of the Management Committee.

Paul Peacock
Secretary

22nd April 2014

OBJECT OF THE ASSOCIATION

The Kent County Playing Fields Association is a registered charity and is affiliated to the National Playing Fields Association.

The Association is governed by the Rules, amended in April 2013.

The Object of the Association is to ensure that there are adequate facilities for recreation in every city, town and village in Kent and, to fulfil this Object, to encourage the provision, improvement, retention and use of playing fields, children's playgrounds and other recreational centres.

Supporting the Association

The Association has a strong membership that is committed to achieving its Object.

The extent to which the Association is able to assist with the achievement of its Object, however, is dependent upon the level of financial assistance it receives year-on-year.

If you would like to support the Association, Gift Aid and membership forms have been reproduced at the end of the Annual Report for completion and return to the office.

A complete list of Members may be obtained on application to The Secretary, Cantium Lodge, Terrace Road, Maidstone, Kent ME16 8HU. Telephone: 01622 753960.
E-mail: kcpfa@hotmail.co.uk

The Chairman's Report.

The year under review has been devoid of any dramatic or especially noteworthy events, has seen more than a fair share of frustrations, but nevertheless has been one where the Association has been able to provide assistance both to clubs and to individuals of deserving talent. In my report last year, I reported our sadness at the death of our Patron, Edwin Boorman. This year, we were saddened, in November 2013, to learn of the death of Lord Kingsdown. He had been a Custodial Trustee of the Association for many years, and had been a long-standing member, and overtly keen supporter of our charity. A man of great charm and intellect, he will be missed.

When reporting the death of Edwin Boorman last year, I gave notice that the Management Committee had resolved to invite Mr William (Bill) Cockcroft DL to become our new Patron, a decision which would require ratification at the 2013 AGM. Such ratification was duly given, and I am pleased to report that the decision to invite Bill to become our Patron has been vindicated. He has taken a keen interest in our affairs, attended the majority of our Management Committee meetings where, without interfering, he has made some constructive suggestions from which we have benefitted. The Association is grateful to Bill for finding the time to support us in such a practical manner.

Members will recall that last year, for the first time we held our AGM, not at a Local Authority venue, but at a sports club, Maidstone Hockey Club, to whom sincere thanks are due for its co-operation and assistance throughout. In its review, the Management Committee considered that the change to a sports club had been successful, and should be continued. So this year, the Association is grateful to Gravesend Sailing Club for offering its premises for the forthcoming 2014 AGM. Any member club, from any sport, who will be prepared to host an AGM for us in the future should contact the Association's Secretary. Our aim is to move round the County year by year to clubs from as many different sports as possible.

Frustrations: I mentioned in opening that the year under review had seen frustrations, three in number. First, in our August Newsletter, we gave notice of a Pro-Celebrity Golf Day to be held at the Weald of Kent Golf Club on 18th May 2014 to raise funds for the Association and Parkinsons UK. After a material amount of work had been done by our Secretary, the major celebrity, who was to be the host for the day, was unable to guarantee his commitment. In the circumstances, the Management Committee decided that it had no option but to cancel the proposal. Secondly, we found that it was necessary, at fairly short notice, to cancel the Annual Council Meeting for a combination of reasons, including the unavailability of proposed speakers and a health problem which I suffered at the time which precluded my attendance. The third frustration occurred but ten days later when the worst storm in ten or more years obliged us, on the day, to cancel our second Junior Open Golf Championship. The officials at the Gillingham Golf Club had no option but to close the course for safety reasons when several trees had been uprooted and fallen down.

Being positive: First, a date has already been fixed for the Annual Council Meeting in 2014, which will be held at Maidstone Town Hall on Friday, 17th October next, when our principal guest speaker will be Mr Jamie Clifford, CEO of the Kent Cricket Board. We value these meetings which give us an opportunity to meet with and update, members, representatives of County Governing Bodies of Sport and from Local Authorities, as well as receiving their suggestions and concerns. Secondly, being undaunted, we have arranged a Junior Open Golf Championship for Tuesday, 12th August 2014 (The Glorious Twelfth, the opening day of the Grouse Shooting season!) at Canterbury Golf Club.

The Cecil Leitch Five Club Competition:

Once again, our sincere thanks are due to Richard Young and his dedicated Golf Committee for delivering another successful competition, the Finals of which were held at the Littlestone Golf Club at New Romney on 17th June. The wettest spring on record had resulted in reduction in entries and caused other administrative problems, but these did not detract from the overall success of the competition. Including the preliminary rounds, some 2148 players participated, before 48

ladies and 38 men contested the Finals at Littlestone, with Bob Whitty of Hever Castle Golf Club securing the Men's Trophy with 37 points off a handicap of 17 and Cheryl Clarke of Princes Golf Club winning the Ladies' Cup. It is most pleasing to be able to report that, thanks to the generosity of Littlestone Golf Club, all the clubs throughout the County and their members who continue to support us, and our invaluable sponsors, this year's competition raised income in excess of £12,800 and a surplus for the Association of £7,092, for which we are most grateful. The Finals of the 2014 Cecil Leitch 5 Club Competition will be held at Park Wood Golf Club on Wednesday, 11th June 2014.

The Junior Golf Competition:

As previously reported, the 2013 Competition had to be cancelled as a result of a severe storm; that for 2014 will take place at Canterbury Golf Club on 12th August 2014.

Extra-Mural Activities:

In May, the Secretary made a useful visit to the Charities Aid Foundation, with whom some of the Associations Funds are held, as part of a discussion group reviewing their services, including their investment advice and performance.

The following month, the Secretary and Trustee Marcus Bell attended, on behalf of the Association, the annual National CPFA conference at Kenilworth, which they found to be very useful. The opportunity to discuss problems with, and to learn of successful initiatives from, representatives from other Associations around the country, and to receive presentations from firms involved in the supply of equipment for the play and leisure industry, is valuable. The hope is that next year the conference will be extended to include representatives from Borough, District and Parish Councils.

In September, the Secretary and I attended the annual SALTEX (Sports Amenities, Landscaping Trade Exhibition). The range of equipment on display was mindblowing. In addition, the Institute of Groundsmanship provided an "Ask the Expert" where groundsmen from leading stadia around the country gave one to one advice on all matters relating to turf and ground care. This annual exhibition is strongly recommended to anyone who has a responsibility for the upkeep of the grounds at his/her club.

In mid-October, the Secretary accepted an invitation to the Kent Cricket Board's one day "One Game" Conference in Canterbury. With 200 attendees from the world of cricket in attendance, this was an excellent opportunity to promote our charity and its services. The Association was pleased to provide a £100 sports bursary to Kerry Morris of Mersham cricket club to assist in the defraying of her costs in attending an ECB Cricket Coaching Course.

November proved to be a busy month for the Secretary and Trustee Richard Young. On Sunday 17th of that month they attended the official opening of the Kicking Wall and storage units constructed by Smarden Sports Association to whom our charity had given a grant of £500. Five days later they were both present at the Thanet Sports Awards at the Margate Winter Gardens. The purpose of the Awards Ceremony was to help promote and recognise all the fantastic voluntary work and efforts which go into local sport in Thanet, with which our Association was proud to be associated, and sponsored the "Club of the Year" Award. This was presented by Richard Young to Thanet Road Cycling Club.

Publicity:

It remains the hope of the Management Committee that the regular issue to all our members and sponsors of a periodic newsletter continues to be successful in raising awareness of the work of the Association as well as reducing the need in this report to go into too much detail of what the Association has achieved and the assistance which it has given over the year. We have also maintained our policy of, whenever possible, presenting cheques for loans, grants and awards personally at a small ceremony. This enables reports and photographs to appear in the local media, to the mutual benefit of the recipient and the Association.

Our Secretary, Paul Peacock, has continued to work with the County Governing Bodies of a number of leading sports in Kent, and this has had the benefit of procuring an uplift in membership, as well as providing cross-links between their websites and ours. If you have not previously or recently

visited our website – www.kentpfa.org.uk – I recommend that you do so, on a monthly basis to keep abreast of the Associations activities.

Income

Donations; Cobtree Charity Trust, Stonewall Park Charitable Trust, Shaws Wood Residential Care Home, Bidborough Cricket Club, Mr Marcus Vertue, Countess Mountbatten of Burma Trust, Sir Charles Jessel, North Foreland Golf Club (Ladies), Kent County Ladies Golf Association, Kent County Golf Union, Hartley Country Club (Ladies Bowls Section), Mr David Clark, Mr Malcolm Hawkes, Mr K.C. Wong, Mr P. Peacock, Miss A.M. Backhouse, Mrs Sara Dawn Bailey, Mr M. Bell, Mr R.S. Borner, Mr J.D. Brazier MP, S.W.L. Brice, Mr G.J. Cooke, Mr C. Dyer, Mr R.W. Edelsten, Nina Edgar, Mr B. Heyes, Mr I. Hutchinson, Mr R. Janz, Mr J. Knott, Mrs B. Kverndal, Mrs P.A. Lippiatt, Major Gen. R.W.L. McAlister, Mr N. Miskin, Mr R. Moon, Mrs M. Nash, Mr P. Newman; Mr G. Dyke, Mrs V. Rees, Mrs I. Russell, Mrs H. Skellorn, Mrs C. Smith, Mrs J. Stark Duce, Mr R.K. Steele, Mr C. Stevens, Mr G. Stocker, Mr B. Gibbs, Mr P.A. Virgo, Mr R.T. Maylam

Membership

The membership of the Association as at 31st December 2013 was 558 made up as follows:

Life members:	27		
Benefactor members:	2		
Annual Members:			
	Individuals:	39	Clubs: 330
	Parish Councils	107	Schools 2
	Corporate:	5	
	Gift Aid:	46	

Loans, Grants and Awards:

It may be helpful to rehearse the various services which the Association can provide for its members:

Loans: these are available to assist with the purchase, layout and extension of playing fields and the provision, modernization and adaptation of children's playgrounds, clubhouses, sports halls and other recreational facilities. The maximum loan offered, over a five year period, is £25,000, or 80% of the cost of the project, whichever is the lesser amount. During the thirteen months to 31st December 2013, the following loans were made: £18,000 to Gravesend Sailing Club to assist with the construction of an Accessible Landing Stage at Gordon Promenade East.

General Grants: grant aid is available to parish councils and voluntary organizations towards the cost of providing children's recreational facilities only. The maximum grant is £1,000, and will be payable upon completion and inspection of the project and the submission of receipted accounts. There are also grants available for the upkeep of artificial wickets: During the thirteen months to 31st December 2013, 13 grants were made; among them, grants of £500 to each of Bidborough Cricket Club, Horton Kirby Cricket Club, Margate Cricket Club and Chestfield Cricket Club. The balance of general grants made can be viewed on page 10 of this report.

The Virgo Awards: These awards, established in memory of the late Ernest Virgo, a former President and great supporter of the Association, are open to young cricketers to assist with their training, coaching etc up to £300 in any one year. During the thirteen months to 31st December 2013, awards were made to: Toby Seal of Cowdrey Cricket Club (£300), and Arthur Lever of Saltwood Cricket Club (£250).

The Stanley Blow and Olly Kverndal Awards: Established in memory of two former Chairmen of the Association, they provide grant aid of up to £300 for new projects being organized by clubs and organizations for the sporting benefit of young people aged between 10 and 16. Applications are considered in March/April of each year for presentation at the forthcoming AGM. At the last AGM, awards of £150 each were made to: The Anchorians Football Club, Bewl Canoe Club and Ashford Leisure Trust.

The Ivy Hawkes Memorial Fund: Awards from this Fund provide financial assistance for young sportsmen and women in Kent between the ages of 12 and 20. The maximum award is limited to

£300 and is subject to various non-onerous conditions designed to enhance publicity for the Association as a result of the awards being made. During the thirteen months to 31st December 2013, 19 awards were made and may be seen on page 11 of this report.

It is our belief that these disbursements from our Funds all contribute to the advancement of amateur sport, and resulting good health and thus to the advancement of citizenship and community development. However, in determining applications for grants, the Management Committee has to have regard to the current resources of the Association and its ability to raise funds in these difficult economic times. Accordingly it has resolved that the maximum which it will be able to disburse in grant awards during the year to 31st December 2014 will be £7,500, to include the memorial awards. The Trustees have paid due regard to the guidance on public benefit published by the Charity Commission when reviewing the aims and objectives of the Association and in planning future activities. The Trustees believe that the activities undertaken in the year for achieving the objectives of the Association have met the public benefit requirement.

The Year Ahead:

Although not reaching the heights of the previous year, 2013 nevertheless produced some memorable performances at senior national level. England retained The Ashes on home territory in an exciting series (which made the disasters of the return “Down Under” even more disappointing), and, at last, a Brit won the Mens’ Singles Title at Wimbledon, while in the round ball game, England Qualified for the World Cup Finals in Brazil this summer. 2014 will doubtless have its moments of sporting excitement, be they from the World Cup Finals, the Commonwealth Games in Glasgow and the Ryder Cup at Gleneagles, or from some totally unexpected sporting arena. Meanwhile, interest in Rugby Union will surely grow as the World Cup of 2015, to be hosted by England, approaches. All such events, which keep sport in the public interest, indirectly benefit this Association.

Conclusion:

It would be remiss of me to conclude this report without paying tribute to all those who enable the Association to provide the services for which it was established. The members of the Management Committee and of the Golf Committee give unstintingly of their time and expertise, to excellent effect. Their efforts would not bear fruit without the energetic implementation of their policies and projects by our Secretary, Paul Peacock who works so hard to raise the profile and effectiveness of the Association.

Robert Horner.

3rd April 2014.

Patron: W.L.Cockcroft DL FRICS MCMi

OFFICERS:

President Geoffrey Cooke, Beccaneld, 99 The Street, Bapchild, Kent ME9 9AF

Vice-President Helen Skellorn 12 Primrose Terrace, Shrubbery Road, Gravesend, Kent DA12 1JN

Chairman Robert W. Horner, Linden Lea, Greenhill Road, Otford, Sevenoaks, Kent TN14 5RR

Vice-Chairman Mr Richard Young, 1 Nunnery Fields, Canterbury, Kent CT1 3JN

Honorary Treasurer Vacant

Golf Committee Chairman Richard Young, 1 Nunnery Fields, Canterbury, Kent CT1 3JN

Custodial Trustees John B.S. Manley and William Jack Lemay

Secretary Paul Peacock, Cantium Lodge, Terrace Road, Maidstone, Kent ME16 8HU. Telephone: 01622 753960

Registered Auditors MHA MacIntyre Hudson Cornwallis House, Pudding Lane, Maidstone, Kent ME14 1NH

Bankers National Westminster Bank plc, 3 High Street, Maidstone, Kent ME14 1XU

COMMITTEE AND COUNCIL MEMBERSHIP

The Management Committee (whose members serve as Trustees of the Association)

- Chairman: Robert.W. Horner

The Association's Officers: (as detailed on Pages 6/ 7 of this Annual Report)

Elected Members: A.Griffiths, M.S.Hawkes A. Levick R T Maylam M.Bell & P.Harding

The Council – Chairman Robert Horner, Vice-Chairman Richard Young, Treasurer-Vacant

Elected Members: J. D. Ellis, Kent County Bowling Association, 11 School Lane, Blean, Canterbury, Kent CT2 9JA

C.Boswell, President Kent Football Association, Invicta House Cobdown Park,
Ditton Maidstone ME20 6DQ

R .Young, Kent County Golf Union, 1 Nunnery Fields, Canterbury, Kent
CT1 3JN

A.Griffith, Community Cricket Manager West & Met. Kent, KCB Development
Office, Old Dover Road, Canterbury CT1 3NZ

G.Stephenson Kent Lawn Tennis Association 42 Madeira Avenue, Bromley, Kent
BR1 4AY

The Golf Committee - Chairman: Richard Young

Elected Members: K. Daniel, Mrs. S. Daniel, Mrs.A McGuirk, M.S.Hawkes,

Ex-Officio Members: The Association's Officers

The Association's Officers, the Custodial Trustees, District Representatives and representatives of local authorities, whilst holding office.

DISTRICT REPRESENTATIVES

<i>Bexley</i>	Mr. A. Griffith, 33 Stagshaw Close, Maidstone Kent ME15 6TE.
<i>Canterbury</i>	Mr. R. Young, 1 Nunnery Fields, Canterbury, Kent CT1 3JN.
<i>Dartford</i>	Mrs. J. Wood, 60 Ediva Road, Meopham, Kent DA13 0ND.
<i>Dover</i>	Mr P. Harding 6 Chestnut Road, Dover, Kent CT17 9PY.
<i>Gillingham</i>	K. C. Wong, 28 Watling Street, Gillingham, Kent ME7 2YH.
<i>Gravesham</i>	Mrs. Skellorn, 12 Primrose Terrace Shrubbery Road , Gravesend Kent DA12 1JN.
<i>Maidstone South</i>	A. Levick, 1 Rose Court, Vanity Lane, Linton, Maidstone, Kent ME17 4BP.
<i>Medway North</i>	M.S.Hawkes, Runsell Grange, Yelsted Lane, Boxley, Maidstone, Kent ME14 3EJ.
<i>Medway South</i>	M.N.Bell, 68 Kingfisher Drive, Princes Park, Chatham, Kent ME5 7NY.
<i>Sevenoaks</i>	R. W. Horner, Linden Lea, Greenhill Road, Otford, Sevenoaks, Kent TN14 5RR
<i>Shepway North</i>	Mr. P. Sumpter, 20 Hasborough Road, Folkestone, Kent CT19 6BR
<i>Swale and Sheppey East and West</i>	Mr.G.J.Cooke, Beccancelld, 99 The Street, Bapchild, Sittingbourne, Kent ME9 9AF
<i>Swale Central</i>	Mr J.Thatcher 3 Barler Place,Queenborough,Sittingbourne, Kent ME11 5BX
<i>Thanet</i>	No Representative
<i>Tonbridge and Malling</i>	Mr Steve Farr 14 Sheffield Road,Southborough, Tunbridge Wells Kent TN4 OPD
<i>Tunbridge Wells</i>	P. French, 31 Bounds Oak Way, Southborough, Kent TN4 OTW

REPRESENTATIVES OF LOCAL AUTHORITIES

<i>Kent County Council</i>	Cllr. Andrew Wickham Pevington Farm Egerton Road, Pluckley Kent TN27 0PF
<i>Ashford</i>	Cllr. William Howard, 54 Luddenham Close, Ashford, Kent TN23 5SD
<i>Canterbury</i>	Cllr. P. Todd, 60 Sherwood Drive, Whitstable, Kent CT5 4PH
<i>Dartford</i>	Cllr. P. Thurlow, 32 Cedar Drive, Sutton at Hone, Dartford, Kent DA4 9EN
<i>Dover</i>	Cllr. Pauline Beresford, 5 Minnis Terrace, Crabble Avenue, Dover, Kent CT17 0JF
<i>Gravesham</i>	Cllr. John Caller, 90 Cross Lane East, Gravesend, Kent DA12 5HB
<i>Hythe & New Romney</i>	Cllr. A. F. Ryder, 21 Baldwin Road, Greatstone, New Romney TN28 8SY
<i>Lydd Town Council</i>	Cllr. Barbara Walsh 60 The Derrings, Lydd, Romney Marsh Kent TN29 9BN
<i>Maidstone</i>	Vacant
<i>Medway</i>	Cllr. Vaughan Hewitt 47 Marshall Road, Rainham Gillingham Kent ME8 0AP
<i>Sevenoaks</i>	Cllr. M. J. Fittock 41 Crescent Garden, Swanley Kent BR8 7HE
<i>Shepway</i>	Cllr. Michael Lyons, Craggside, 67 Turnpike Hill, Hythe Kent CT21 4SE
<i>Swale</i>	Vacant
<i>Tonbridge & Malling</i>	Cllr. M. Heslop 37 Pembury Road, Tonbridge, Kent TN9 2JB

THE CECIL LEITCH FIVE CLUB GOLF COMPETITION - *Richard Young*

The result of our 2013 Competition, held at the splendid Littlestone Golf Club, was excellent and we had entries from 41 men's and 52 ladies' clubs throughout Kent totalling 2148 players taking part in the preliminary rounds. A really wonderful achievement, and very much appreciated by KCPFA. Our thanks to all at Littlestone for taking care of us and all competitors during finals day.



The competition results were:-

The Men's Cup & 1st Prize

Winner: Bob Whitty - Hever Castle G.C. (Handicap 17) with 37 points. (after count back)
Runner up: John Daniels Cray Valley G.C. (Handicap 11) with 37 points.
Third: Jason Chapman Westgate & Birchington G.C. (Handicap 8 with 36 points).
Longest Drive: Andrew Gooden Aquarius GC on the 7th Hole
Nearest the Pin: Jason Chapman Westgate & Birchington G.C. on the 14th Hole.

The Ladies' Cup & 1st Prize

Winner: Cheryl Clark – Princes G.C. (Handicap 20) with 33 points. (after count back)
Runner up: Sally Turbutt Sene Valley G.C.(Handicap 22) with 33 points.
Third: Debbie Brady Nizels G.C.(Handicap 27) with 32 points
Longest Drive: Nikki McGee Weald of Kent G.C. on the 7th hole.
Nearest the Pin: Cheryl Clark Princes G.C. on the 14th hole.

The final in 2014, will be held at Park Wood Golf Club on Wednesday 11th June and we look forward to another successful and pleasant day.

FINANCIAL ASSISTANCE - 2013

£

Loans Paid:

Gravesend Sailing Club (New Landing Stage)	18,000
	18,000

Grants Paid:

Bidborough Cricket Club (New changing facility)	500
Horton Kirby Cricket Club (Equipment)	500
Margate Cricket Club (Equipment)	500
Chestfield Cricket Club (New Covers)	500
Kerry Morris ECB One Day One Game coaching award	100
Thanet Sports Award Sponsorship	360
Kent County Ladies Golf Association	200
Kent & Sussex Courier Sports Award	350
Active Swale Sports Awards	300
Maidstone Sports Awards	500
Kent Schools Golf Association	300
Kent ABA	100
Smarden Sports Association	500
Less refund from Saltwood Cricket Club of grant paid previously	(500)
	4,210

Grants Offered and Awaiting Payment:

St. Mary's Boxing Club (New Regional Boxing Centre)	1,000
Saltwood Cricket Club (Wicket renovation)	500
	1,500

Grants Paid from Stanley Blow & Ole Kverndal Memorial Fund:

Anchorians Football Club	150
Bewl Canoe Club	150
Ashford Leisure Trust	150
	450

Grants Paid from the Ivy Hawkes Memorial Fund:

Joseph Hilder – England Fencer	150
Michael Rowlands – Free style skier	150
Madison Rowlands – Free style skier	150
Enrico Atkinson - Tonbridge Judo Club	150
Joseph O’Hara – Bexley Athletic Club	150
Lanina Solley - Tonbridge Judo Club	200
Nick Armstrong – Bexley Athletic Club	100
Kyle Lower –Medway Park Crusaders Basketball	200
Charlotte Pape – St.Lawrence & Highland Court Cricket Club	100
Thomas Finch – PMR @Toachim House Bike Club	150
George Finch– PMR @Toachim House Bike Club	150
Dan Seagrove Castle –Crawley Town Life Saving Club	250
Simon Dacey – Malling MX Fencers	200
Alice Kish - England Polocrosse	200
Isaac O’Connor – Saxon Tigers Hockey Club	145
Meggan Beddoe – England Fencer	200
Patrick Keech – RYA Volvo National Transition Squad	200
Gustavo Fernandez – Canterbury Sports Academy Basketball	200
Margo Koets – Canterbury Swimming Club	200
	3,245

Grants Paid from the Virgo Memorial Fund:

Toby Seal - Cowdrey Cricket Club	300
Arthur Lever – Saltwood Cricket Club	250
	550

**STATEMENT OF THE MANAGEMENT COMMITTEE’S RESPONSIBILITIES
FOR THE PERIOD ENDED 31 DECEMBER 2013**

The Management Committee are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Management Committee are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Management Committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT AUDITORS' REPORT TO THE MANAGEMENT COMMITTEE OF KENT COUNTY PLAYING FIELDS ASSOCIATION

We have audited the financial statements of Kent County Playing Fields Association for the period ended 31 December 2013 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and Financial Reporting Standard for Smaller Entities (effective April 2008)(United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the Charity's Management Committee, as a body, in accordance with regulations made under section 145 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the Charity's Management Committee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Management Committee as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the Management Committee and Auditors

As explained more fully in the Statement of the Management Committee's Responsibilities (set out on pages 11 & 12), the management committee are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the management committee; and the overall presentation of the financial statements. In addition, we read all the financial and non financial information in the Management Committee's Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st December 2013, and of its incoming resources and application of resources, for the period then ended;

- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities;
- have been prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Management Committee's Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

MHA MacIntyre Hudson

Chartered Accountants and Statutory Auditor
Cornwallis House,
Pudding Lane,
Maidstone, Kent ME14 1NH

Dated: 1st May 2014

STATEMENT OF FINANCIAL ACTIVITIES FOR THE 13 MONTHS ENDING 31 DECEMBER 2013

			Stanley Blow & Ole Kverndal Awards Appeal (£)	Ivy Hawkes Awards Appeal (£)	Property Revaluation Reserve (£)	13 mths 2013 Total (£)	12 mths 2012 Total (£)
	Accumulated Income (£)	Virgo Awards Appeal (£)					
INCOMING RESOURCES							
Income							
Annual subscriptions	8,505	-	-	-	-	8,505	8,315
Income tax recoverable on covenanted subscriptions	101	-	-	-	-	101	86
Sale of goods	10	-	-	-	-	10	40
	<u>8,616</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,616</u>	<u>8,441</u>
Five Club Golf Competition	7,092	-	-	-	-	7,092	6,342
Junior Competition	15	-	-	-	-	15	-
Donations, collecting boxes etc	4,299	-	-	1,550	-	5,849	5,118
Loan administration charges recovered	15	-	-	-	-	15	45
	<u>11,421</u>	<u>-</u>	<u>-</u>	<u>1,550</u>	<u>-</u>	<u>12,971</u>	<u>11,505</u>
Investment Income							
Interest on loans	2,955	-	-	-	-	2,955	2,987
Interest on investments	4,874	-	-	-	-	4,874	4,518
Interest on bank deposit account	14	-	-	-	-	14	10
Interest on Charities deposit fund	10	-	-	-	-	10	19
	<u>7,853</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,853</u>	<u>7,534</u>
TOTAL INCOMING RESOURCES	<u><u>27,890</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>1,550</u></u>	<u><u>-</u></u>	<u><u>29,440</u></u>	<u><u>27,480</u></u>

			Stanley Blow & Ole	Ivy		13 mths	12 mths
	Accumulated	Virgo	Kverndal	Hawkes	Property	2013	2012
	Income	Awards	Awards	Awards	Revaluation	Total	Total
	(£)	Appeal	Appeal	Appeal	Reserve	(£)	(£)
	(£)	(£)	(£)	(£)	(£)	(£)	(£)
TOTAL INCOMING RESOURCES	27,890	-	-	1,550	-	29,440	27,480
RESOURCES EXPENDED							
Direct Charitable Expenses							
Grants	4,210	550	450	3,245	-	8,455	14,273
Opening stock	-	-	-	-	-	-	207
	<u>4,210</u>	<u>550</u>	<u>450</u>	<u>3,245</u>	<u>-</u>	<u>8,455</u>	<u>14,480</u>
Administrative Expenses							
Administrative secretary salary	22,206	-	-	-	-	22,206	18,484
Conference expenditure	263	-	-	-	-	263	205
Junior competition	-	-	-	-	-	-	128
Rates, heating & insurance	1,886	-	-	-	-	1,886	1,455
Postage, telephone & travelling	2,041	-	-	-	-	2,041	2,369
Stationery & office expenses	906	-	-	-	-	906	1,028
Advertising	1,080	-	-	-	-	1,080	-
Cleaning & maintenance of premises	90	-	-	-	-	90	218
Audit fees	1,260	-	-	-	-	1,260	1,170
Sundries	521	-	-	-	-	521	336
Depreciation	96	-	-	-	-	96	104
	<u>30,349</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,349</u>	<u>25,497</u>
TOTAL RESOURCES EXPENDED	34,559	550	450	3,245	-	38,804	39,977
NET OUTGOING RESOURCES BEFORE TRANSFERS	(6,669)	(550)	(450)	(1,695)	-	(9,364)	(12,497)
Transfers between funds	(1,900)	-	250	1,650	-	-	-
NET OUTGOING RESOURCES	(8,569)	(550)	(200)	(45)	-	(9,364)	(12,497)
Gains / (losses) on the revaluation and disposal of investments	11,920	-	-	-	-	11,920	6,489
Gains/(losses) on the revaluation of fixed assets for the charity's own use	-	-	-	-	45,667	45,667	-
NET MOVEMENT IN FUND	3,351	(550)	(200)	(45)	45,667	48,223	(6,008)
Balance brought forward	<u>202,759</u>	<u>4,397</u>	<u>201</u>	<u>51</u>	<u>-</u>	<u>207,408</u>	<u>213,416</u>
BALANCE CARRIED FORWARD	206,110	3,847	1	6	45,667	255,631	207,408

BALANCE SHEET – AS AT 31 DECEMBER 2013

	Notes	£	31 December 2013 £	£	30 November 2012 £
FIXED ASSETS					
Tangible Assets	5		54,243		8,672
Loans	6		77,130		83,425
			<u>131,373</u>		<u>92,097</u>
CURRENT ASSETS					
Investments	7	73,477		96,562	
Debtors	8	370		809	
Cash at bank and in hand		51,928		20,477	
		<u>125,775</u>		<u>117,848</u>	
CREDITORS: amounts falling due within one year	9	<u>(1,517)</u>		<u>(2,537)</u>	
Net current assets			124,258		115,311
Total assets less current liabilities			<u>255,631</u>		<u>207,408</u>
Funds (Unrestricted)	10 and 11				
Non-Designated Funds:					
Accumulated Income			206,110		202,759
Designated Funds:					
Virgo Awards			3,847		4,397
Stanley Blow & Ole Kverndal Awards			1		201
Ivy Hawkes Awards			6		51
Property Revaluation Reserve			45,667		=
			<u>255,631</u>		<u>207,408</u>

The financial statements were approved by the Trustees on 15th April 2014 and signed on their behalf by Mr G J Cooke (President) and Mr Robert Horner (Chairman).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2013

1 Accounting policies

1.1 Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities- Statement of Recommended Practice (SORP 2005), the Charities Act 2011 modified to include the revaluation of freehold land and buildings and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements have been prepared under the historical cost convention as modified by the revaluation of investments and freehold land and buildings.

1.2 Incoming Resources

Incoming resources are accounted for gross when receivable except as stated below.

1.3 Donations and Subscriptions

Donations, subscriptions and similar income are accounted for on a receipts basis.

1.4 Life membership subscriptions

Life membership subscriptions are recognised in the year of receipt.

1.5 Tangible fixed assets and depreciation

Depreciation is provided on all tangible fixed assets, other than freehold property, at the following rates:-

Fixtures and fittings	15% reducing balance basis.
-----------------------	-----------------------------

Depreciation is not provided on the freehold property. In the opinion of the Trustees, the depreciation charge and the accumulated depreciation are not material as the estimated residual value of the asset is not materially different from the carrying amount of the asset.

1.6 Investments and investment income

Investments are valued at their market value at 31 December each year, and realised and unrealised gains or losses are shown in the Statement of Financial Activities.

Investment income is included in the accounts on a receivable basis.

1.7 Stocks

Stocks represent items purchased for resale and are valued at the lower of cost and net realisable value.

1.8 Resources Expended

Resources expended are recognised in the period in which they are incurred unless stated otherwise.

1.9 Grants payable

Grants payable are disclosed in the accounts when paid rather than when approved.

1.10 Netted off expenses

With the exception of the Five Club Golf Competition and the junior competition, all income and expenditure is shown gross.

For this year 15% of the Administrative Secretary's salary has been apportioned to the Five Club golf competition to reflect the amount of time spent.

The gross income for the Five Club golf competition was £12,885 (2012: £11,719) and the gross expenditure was £5,793 (2012: £5,377).

The gross income for the junior competition was £405 (2012: £301) and the gross expenditure was £390 (2012:£429).

1 Accounting Policies

1.11 Funds

Funds are all unrestricted funds. There are three designated funds, being the Virgo Awards Appeal, set up to assist young cricketers with their sport, the Stanley Blow and Ole Kverndal Awards Appeal, set up to assist clubs and organisations with new initiatives, training and coaching of youngsters in their particular sporting field, and the Ivy Hawkes Awards Appeal, set up to assist young sportsmen and women. Transfers are made to the designated funds when necessary as agreed by the Trustees. There is also a further designated fund, being the Property Revaluation Reserve, which represents the increase in the value of the land and buildings.

2 Trustee remuneration

There were no payments made in respect of Trustee remuneration or Trustee expenses during the period.

3 Employee remuneration

	2013	2012
	£	£
Administrative Secretary Gross Pay	23,958	20,000
National Insurance Contributions	<u>2,166</u>	<u>1,746</u>
	<u>26,124</u>	<u>21,746</u>
Allocated to Five Club Competition	3,918	3,262
Included in Administrative Expenses	<u>22,206</u>	<u>18,484</u>
	<u>26,124</u>	<u>21,746</u>

4 Commitments

There were no commitments for loans approved for which provision has not been made in these accounts (2012: £nil). There were commitments amounting to £1,500 for grants from non-designated funds at the year end (2012: £1,500).

5 Tangible fixed assets

	Land & buildings	Fixtures & fittings	Total
	£	£	£
Net book values			
At 1 December, 2012	8,083	589	8,672
Additions	-	-	-
Revaluations	45,667	-	45,667
Disposals	-	-	-
Depreciation charge for the period	-	(96)	(96)
At 31 December, 2013	<u>53,750</u>	<u>493</u>	<u>54,243</u>

The land and buildings were revalued during November 2013 by Bishop Whitehead, Chartered Surveyors

6 Loans

	2013	2012
	£	£
Balance outstanding at 1 December, 2012	83,425	94,200
Loans advanced	<u>18,000</u>	<u>31,600</u>
	101,425	125,800
Less repaid during the period	<u>(24,295)</u>	<u>(42,375)</u>
Balance outstanding at 31 December 2013	<u>77,130</u>	<u>83,425</u>

7 Investments

	2013	2012
	£	£
Market value brought forward	96,562	89,459
Additions in the period	597	614
Disposal proceeds in the period	(35,602)	-
Gains on the revaluation and disposal of investments	<u>11,920</u>	<u>6,489</u>
Market value carried forward	<u>73,477</u>	<u>96,562</u>
Historical cost	<u>72,000</u>	<u>98,662</u>

The above investments are 1943.31, 19,948.93 and 23,290.48 shares in 3 COIF Charities Investment Funds.

8 DEBTORS

	2013	2012
	£	£
Other debtors	<u>370</u>	<u>809</u>
	<u>370</u>	<u>809</u>

9 Creditors: amounts falling due within one year

	2013	2012
	£	£
Sundry creditors and accruals	1,517	1,336
Taxation and social security	<u>-</u>	<u>1,201</u>
	<u>1,517</u>	<u>2,537</u>

10 Statement of movement on funds

	2013	2012
	£	£
Balance at 1 December 2012	207,408	213,416
Incoming Resources	29,440	27,480
Outgoing Resources	(38,804)	(39,977)
Revaluations	<u>57,587</u>	<u>6,489</u>
Balance at 31 December 2013	<u>255,631</u>	<u>207,408</u>

11 Unrestricted funds

Included within unrestricted funds are designated funds in respect of the Virgo Awards Appeal, the Stanley Blow and Ole Kverndal Awards Appeal and the Ivy Hawkes Awards Fund and the allocation of these funds are as follows:

	2013	2012
	£	£
Virgo Awards	3,847	4,397
Stanley Blow and Ole Kverndal Awards	1	201
Ivy Hawkes Awards	6	51
Revaluation Reserve	45,667	-
Non-designated funds	<u>206,110</u>	<u>202,759</u>
	<u>255,631</u>	<u>207,408</u>

The revaluation reserve is represented by part of the tangible fixed assets, the designated funds are represented by part of the cash at bank and the non-designated funds are represented by all the other assets and liabilities of the Association.

**SUMMARY OF ACCOUNTS FOR THE PAST FIVE YEARS
(2009 TO 2013 INCLUSIVE)**

Details	Year					
	2009	2010	2011	2012	2013	
	£	£	£	£	£	
Income (other than investment income)	14,350	16,485	16,771	19,946	21,587	
Expenses - administration	20,990	24,829	24,063	25,497	30,349	
Surplus (Deficit)	(4,265)	(18,020)	(16,084)	(6,008)	48,223	
Capital Account - General fund	247,520	229,500	213,416	207,408	255,631	
Loans outstanding at previous year end	48,200	37,900	113,600	94,200	83,425	
Loans advanced during the year	7,500	88,000	8,500	31,600	18,000	
Loans repaid during the year	17,800	12,300	27,900	42,375	24,295	
Grants made during the year	9,894	15,027	10,973	14,273	8,455	
Membership	428	370	415	512	558	

MAJOR FINANCIAL RISKS

In accordance with the revised Charities Statement of Recommended Practice, the Management Committee confirms that they are satisfied that adequate systems are in place to mitigate against major financial risks.

GIFT AID DECLARATION

Name of Charity: KENT COUNTY PLAYING FIELDS ASSOCIATION, Cantium Lodge,
Terrace Road, Maidstone, Kent ME16 8HU. Telephone: 01622 753960.
E-mail: kcpfa@hotmail.co.uk

Details of Donor:

Title Forenames..... Surname

Address

.....

..... Post Code

I would like the Charity to treat, as a Gift Aid Donation, the following:

- the enclosed donation of £
- the donation of £ which I made on/...../.....
- all donations I make from the date of this declaration until I notify you otherwise
(delete as appropriate)

Signature

Date

EXPLANATORY NOTES:

1. You may cancel this declaration at any time by notifying the Charity.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the Charity reclaims on your donations in the tax year (currently 25p for each £1 you give).
3. If in the future your circumstances change, and you no longer pay tax on your income and/or capital gains tax equal to the tax that the Charity reclaims, you may cancel your declaration (see Note 1).
4. If you pay tax at the higher rate, you may claim further tax relief on your Self Assessment tax return
5. If you are unsure whether your donations qualify for Gift Aid tax relief, please contact the Charity, or ask your local tax office for leaflet IR133 Gift Aid.
6. Please notify the Charity if you change your name or address.

DONATIONS UNDER THE NEW GIFT AID REGULATIONS

The Gift Aid Scheme has replaced the existing scheme under which monies were donated under a Deed of Covenant. Existing Deeds of Covenant will continue until their expiry date but will be dealt with, for those purposes, in the same way as donations under the new scheme. When Deeds of Covenant expire, donors will be invited to make donations in accordance with the Declaration Form above.

You will see that you have various options on the form and you may select which option suits your particular circumstances.

There is no minimum or maximum limit to the amount that you may give. All that is required is that you must have paid an amount of tax, either income or capital gains, at least equal to the tax deducted from your donations. This will allow donors to claim higher rate tax relief from donations against either income tax or capital gains tax.

You may even submit a Gift Aid declaration by telephone or via the Internet without having to complete and sign a paper declaration. You merely have to provide the information contained on the form opposite and the Association will send you a written record of the declaration that you have made.

You are entitled to cancel a declaration at any time. In the case of an oral declaration, if you cancel the declaration within 30 days of the written record being sent to you, the cancellation will be retrospective so that it will be as if the declaration had never been made.

In addition to any donation made under the Gift Aid Scheme, individuals and companies will be able to obtain tax relief for gifts of listed shares and securities made to the Association when calculating their income or profits for tax purposes.

PAYROLL GIVING

Under the Payroll Giving Scheme, employees are able to authorise their employers to deduct charitable donations from their pay before calculating Pay As You Earn tax. In this way, the employee automatically obtains tax relief at his or her top rate of tax.

If you have queries about making donations to the Association, please speak to the Secretary at Cantium Lodge. If he is unable to solve your problem immediately, he will take the details and one of the Association's Officers will contact you when we have ascertained the answer from the appropriate authority.

**KENT COUNTY PLAYING FIELDS ASSOCIATION
MEMBERSHIP APPLICATION FORM**

To: The Hon Treasurer, Kent County Playing Fields Association, Cantium Lodge, Terrace Road,
Maidstone, Kent ME16 8HU

To support the Playing Fields Movement, I have pleasure in enclosing a Subscription/ Benefactor
Membership fee of £.....

Name.....

Address.....

.....

RATES OF MINIMUM SUBSCRIPTION:

Annual: £

Individual 10

Sports Clubs and similar organisations 25

Borough and District Councils 52

Parish Councils -

Council Tax Base precept £1,000 to £2,000 10

Council tax base precept over £2,000 20

Benefactor Member:

Once only payment 1,000

Corporate Membership (per annum):

Commercial and industrial firms 75

BANKER'S ORDER

To Bank plc Sort Code

Address

.....

Please pay now to the account of the Kent County Playing Fields Association (Registered Charity 302907) at National Westminster Bank plc, 3 High Street, Maidstone, Kent ME14 1XU, (sort code 60-60-08, Account number 00039616), my/our subscription of £ and continue to pay this amount without further application on 1st January each year until further notice.

Signature..... Account No.....

Address.....

Date.....